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## **WINDSOR PLACE AT BERKSHIRE LAKES CONDOMINIUM ASSOCIATION, INC.**

### **Board of Directors Meeting**

**DATE:** Wednesday, October 14, 2020  
**TIME:** 7:00 p.m.  
**LOCATION:** Conference  
**Call-In Number:** 866-705-2554  
**Listen-In Passcode:** 4841597

Any questions for the meeting please email [dkosmala@vestapropertyseVICES.com](mailto:dkosmala@vestapropertyseVICES.com) or text to 239-728-1303 prior to or during the meeting. They will be reviewed at the end of the meeting.

### **AGENDA**

- 1. Call to order and determination of Quorum**
- 2. Proof of Notice**
- 3. Disposal of the Previous Meeting Minutes**
- 4. President's Report**
- 5. Vice President Report**
- 6. Directors Reports**
- 7. Treasurer's Report**
- 8. Manager's Report**
- 9. Committee Reports:**
  - a. Leases and Sales
  - b. Rules and Regulations – For December Meeting
  - c. Entry Lights
  - d. Roofs/Engineer

**10. Old Business:**

**11. New Business:**

- a. Lake Contract
- b. Landscaping
- c. Budget
- d. Tree Trimming

**12. Adjournment**

**13. Open Forum**