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WINDSOR PLACE AT BERKSHIRE LAKES CONDOMINIUM ASSOCIATION, INC.

Board of Directors Meeting

DATE: Wednesday, December 9, 2020

TIME: 7:00 p.m.

LOCATION: Conference

Call-In Number: 866-705-2554

Listen-In Passcode: 4841597

Any questions for the meeting please email dkosmala@vestapropertysevice.com or text to 239-728-1303 prior to or during the meeting. They will be reviewed at the end of the meeting.

AGENDA

- 1. Call to order and determination of Quorum**
- 2. Proof of Notice**
- 3. Disposal of the Previous Meeting Minutes**
- 4. President's Report**
- 5. Vice President Report**
- 6. Directors Reports**
- 7. Treasurer's Report**
- 8. Manager's Report**
- 9. Committee Reports:**
 - a. Leases and Sales
- 10. Old Business:**
 - a. Delinquencies

- 11. New Business:**
 - a. Opening an additional Reserve account per Accounting
- 12. Adjournment**
- 13. Open Forum**