

WINDSOR PLACE CONDOMINIUM ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

Minutes

1. The meeting was held on July 10, 2019 at 7:00 p.m. Berkshire Lakes Clubhouse, 495 Belville Blvd., Naples, FL.

2. Present were:

- Tim Donnery, President
- Anneke Koop, Vice President
- Terrie Simone, Treasurer
- Ray Sciog, Secretary
- Walter Sanford, Director

Also present:

- Yvette Gurick with Vesta Property Services.

3. Review and accept draft minutes of previous Board meeting:

Walter moved to dispense with the reading of the June 12, 2019 meeting minutes as presented. Tim seconded the motion. All were in favor.

4. President's Report:

- Tim reported that the roofs are finally complete.

5. Vice President's Report:

- Anneke reported that she is working on landscaping selection and getting bids.

6. Director Reports:

- Walter reported that he is editing the website. He also reported on minor drywall issues that he would like to have repaired. Tim moved to approve Walter contracting the handy man so these repairs. Anneke seconded the motion. All were in favor.

7. Treasurer's Report:

- a. Financial report.
- b. Terrie reported on the final invoiced being paid to the roofer. First it will come out of the roof reserves and then the insurance proceeds.

8. Management Report:

Given by Yvette

9. Committee Reports:

- a. Leases and Sales: Tim moved to appoint Walter Sanford and Dominic Defilippo to the Orientation Committee. Ray seconded the motion. All were in favor.
- b. Rules and Regulations: Terrie suggested the proposed rules be reviewed line by line to see all agree.

10. Old Business: None

11. New Business:

- a. Latite Final Billing. It is okay to set up the final bill in exchange for the warranty paperwork and final release of lien.

With there being no further business to discuss, Anneke moved to adjourn the meeting. Walter seconded the motion. All were in favor and the meeting adjourned at 8:16 P.M.

Respectfully submitted,

Yvette Gurick, CAM
Community Association Manager