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**WINDSOR PLACE AT BERKSHIRE LAKES**

**CONDOMINIUM ASSOCIATION, INC.**

**Board of Directors Meeting**

**DATE: Wednesday September 8, 2021**

**TIME: 7:00 p.m.**

**LOCATION: Conference Call**

**Call-In Number: 866-705-2554**

**Listen-In Passcode: 4841597**

**Any questions for the meeting please email** [**wsanford.ctr@oasnaples.com**](mailto:wsanford.ctr@oasnaples.com) **or text to 239-398-9525 prior to or during the meeting. They will be reviewed at the end of the meeting.**

**AGENDA**

1. **Call to order and determine a Quorum**
2. **Proof of Notice**
3. **Disposal of the Previous Meeting Minutes**
4. **President’s Report**
5. **Vice President’s Report**
6. **Director’s Report**
7. **Treasurer’s Report**
8. **Manager’s Report**
9. **Committee Reports**
   1. **Leases and Sales**
10. **Old Business**
    1. **Maintenance – Cont.**
11. **New Business**
    1. **VESTA / CAM Information**
    2. **Landscaping – Palm Tree Trimming**
12. **Open Forum**
13. **Adjournment**