

WINDSOR CONDOMINIUM ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

DATE: Wednesday, December 13, 2017
TIME: 7:00 p.m.
PLACE: Berkshire Lake Clubhouse, 495 Belville Blvd., Naples, FL

AGENDA

1. **Call to order and determination of Quorum.**
2. **Proof of Notice.**
3. **Disposal of the Previous Meeting Minutes.**
4. **President's Report.**
5. **Directors Reports.**
6. **Treasurer's Report:**
 - a. November Financials.
7. **Manager's Report:**
 - a. 416 Windsor Place #201 – ARC request.
 - b. Regular Pest Control review.
8. **Committee Reports:**
 - a. Landscaping:
 - i. Mulch proposal approval
 - ii. Trees storm damage removal approval
 - b. Web and Communication:
 - c. Sales and lease:
 - Sale: 661 Windsor Place #202.
 - Lease 636 Windsor Place #101
 - Lease renewal 637 Windsor Place #102
9. **Old Business:**
 - a. Hurricane Irma - Repairs update
 - i. 624 Windsor Square 101 – Fire Service proposal approval.
 - ii. 570 Windsor Square 101 – ServePro proposal approval.
 - iii. 570 Windsor roof repairs approval.
 - iv. 416 Windsor roof repairs approval.
 - v. BWG screen and metal agreement approval.
 - b. Governing documents revision.
 - c. Comcast contract update.
 - d. Annual meeting update.
10. **New Business.**
11. **Adjournment.**
12. **Open Forum.**

The purpose of the meeting is to conduct such business as may properly come before the Board. Owners are welcome to attend this meeting. Only the items on the agenda may be discussed.