

# WINDSOR CONDOMINIUM ASSOCIATION, INC.

## BOARD OF DIRECTORS MEETING

**DATE:** Wednesday, September 12, 2018  
**TIME:** 7:00 p.m.  
**PLACE:** Berkshire Lake Clubhouse, 495 Belville Blvd., Naples, FL

### AGENDA

1. Call to order and determination of Quorum.
2. Proof of Notice.
3. Disposal of the Previous Meeting Minutes.
4. President's Report.
5. Directors Reports.
6. Treasurer's Report:
  - a. Financial review.
  - b. Reserve Study update.
7. Manager's Report.
8. Committee Reports:
  - a. Leases and Sales:
    - 636 Windsor Square #101 Short term lease.
  - b. Website and Communication:
    - Approval letter to unit owner for the Windsor Phone Book.
9. Old Business:
  - a. Roof replacement project update.

Guests: Brian Scheider and Michael Vanlerberg from Latite Roofing
  - b. Wood replacement review and billing.
10. New Business:
11. Adjournment:
12. Open Forum.

The purpose of the meeting is to conduct such business as may properly come before the Board. Owners are welcome to attend this meeting. Only the items on the agenda may be discussed.