**WINDSOR PLACE CONDOMINIUM ASSOCIATION, INC**.

**BOARD OF DIRECTORS MEETING**

**Minutes**

1. The meeting was held on September 11, 2019 at 7:00 p.m. Berkshire Lakes Clubhouse, 495 Belville Blvd., Naples, FL.
2. **Present were:**

* Tim Donnery, President
* Anneke Koop, Vice President
* Terrie Simone, Treasurer
* Ray Sciog, Secretary
* Walter Sanford, Director

**Also present:**

* Yvette Gurick with Vesta Property Services.

1. **Review and accept draft minutes of previous Board meeting:**

**Tim moved to dispense with the reading of the August 14, 2019 meeting minutes as presented. Walter seconded the motion. All were in favor.**

1. **President’s Report:**

* Tim gave his report.

1. **Vice President’s Report:**

* Anneke gave her report.

1. **Director Reports:**
2. **Treasurer’s Report:**
3. Financial report.
4. **Management Report:** Given by Yvette

**9. Committee Reports:**

1. Leases and Sales: Walter reported the sale for 554# 202 was approved.
2. Rules and Regulations: In progress.

**10. Old Business:**

a. Walter moved to accept the estimate from Stahlman to do the landscape enhancements. Anneke seconded the motion. All were in favor.

1. **New Business:**
2. Seal Coat – The Board decided to investigate micro surfacing in lieu of seal coating.

**With there being no further business to discuss, Walter moved to adjourn the meeting. Ray seconded the motion. All were in favor and the meeting adjourned at 8:09 P.M.**

Respectfully submitted,

Yvette Gurick, CAM

Community Association Manager